



Liquor Control Board
Licensing and Regulation
PO Box 43093
Olympia WA 98504-3093
(360) 664-1600

For Office Use Only

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Application for Beer or Wine Out of State Certificate of Approval

Please check the appropriate box(s) to identify the certificate you are requesting.

- ☐ A **beer Certificate of Approval** allows breweries or malt beverage brand owners producing beer outside of Washington (but within the United States) to sell their beer to licensed Washington beer importers and/or distributors..... \$100 per year
- ☐ A **wine Certificate of Approval** allows wineries or wine beverage brand owners producing wine outside of Washington (but within the United States) to sell their wine to licensed Washington wine importers and/or distributors..... \$100 per year

Make check payable to the Washington State Liquor Control Board

Note: Ciders, coolers, and specialty products: If wine based, the wine certificate of approval is required; if malt based, the beer certificate of approval is required. Most ciders are produced and classified as a wine product.

Applicant Information

☐ Sole Proprietorship ☐ Corporation ☐ Partnership ☐ Limited Liability Company ☐ Other

Applicant Name: *(must be principal as shown on BATF permit)*

Trade Name: *(name you will do business as/company name shown on invoices)*

Location Address: *Street City State Zip Code*

Mailing Address *(Note: All correspondence from the WSLCB, including renewal applications, will be sent to this address):*
Street, Route or PO Box City State Zip Code

Telephone No. () Fax No. ()

Does the exact entity listed above own breweries/wineries/warehouses at other locations from which product will be shipped into Washington State? ☐ Yes ☐ No

If yes, list location address(es):

(attach additional sheets if necessary)

Note: Each entity is required to hold only one Certificate of Approval to ship product from any location owned by that entity.

Type of Application

☐ New ☐ *Change of Location of Current Certificate Holder - Current License No. _____
☐ *Change in Ownership of Current Certificate Holder - Current License No. _____

*\$100 fee also required for these transactions

Tied House: RCW 66.28.010 prohibits any manufacturer, importer, or distributor of liquor products from having interest, direct or indirect, in any Washington licensed retail liquor business. By signing this application, you are certifying you have no such interest, nor do you own any property upon which licensed retailers conduct their business.

Signature	Title	Date
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Additional trade names: List below all other bottling names shown on your product labels. Attach additional sheet if necessary.

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Registered Trade Name: A *registered* trade name with the state of Washington is filed with the Department of Licensing, Master License Service. See enclosed "Registration and License Description Sheet" for more information.

Licensed Representatives: If you employ an individual to contact licensees of the Washington State Liquor Control Board, that person must hold a representative's license. See enclosed information regarding licensed representatives.

This application must be accompanied by the following:

1. Signed "Liquor Control Board Addendum" Form No. LIQ 300-50 (enclosed).
2. Copy of Bureau of Alcohol, Tobacco, and Firearms (BATF) permit: For breweries, the "Brewers Notice"; for wineries, the "Wine Producer and Blender Basic Permit"; for brand owners, the "Wine and/or Malt Beverages Wholesalers Basic Permit."

If your BATF permit is in the process of being revised (i.e., for a change of ownership), enclose a copy of the revision application to the BATF along with a copy of your most recent BATF permit.
3. Copy of brewery, winery, or distributor permit from the state in which you are located.
4. **Brand owners only:** Enclose a letter from the producing brewery or winery stating *you* are the brand owner. Also include a list of the brands you own.
5. Price Postings: See enclosed documents for filing requirements and instructions on submitting via the internet.
6. To appoint a distributor(s), simply attach a list of the Washington licensed importers/distributors to whom you plan to sell your products. It is not necessary to designate specific areas or products for each distributor in your appoint letter.
7. Label registration information. See enclosed "How to Obtain Beer/Wine Label Approval & Product Code."